



PETITION FOR CAPITULAR DEGREES

To the High Priest and Companions of _____ Chapter No. _____,
Royal Arch Masons of Michigan

The undersigned, a Master Mason, now a member in good standing of _____
Lodge No. _____ (A)F&AM at _____ under the jurisdiction of the Grand Lodge of
_____, having resided within the jurisdiction of the Grand Chapter Royal
Arch Masons of Michigan for six (6) months last preceding the date of this petition, and having the good of the
Craft at heart, being desirous of obtaining further light in Masonry, fraternally offers himself as a candidate for
the degrees conferred in your Chapter. Should his petition be granted, he promises a cheerful compliance with
all the laws, regulations, and usages of the Royal Craft.

He has/has not heretofore applied to _____ Chapter No. _____
R.A.M. in the State of _____ and has/has not been rejected.

His residence is _____ City of
_____, County of _____, State of Michigan and his
occupation is _____.

He was born in _____, County of _____, State of
_____ on the _____ day of _____.

Fees for the Degrees \$ _____ Annual Dues \$ _____

The regular fee of \$ _____ accompanies this petition. Collected by _____.

Printed Name _____

Signed _____

(Applicant must sign full name, no initials)

Address _____ City, State, Zip _____

Phone _____ Email _____

Recommended by

Comp. _____

Dated _____

Comp. _____

PETITION FOR CAPITULAR DEGREES

While this form is largely explanatory, a few comments may assist in completion.

Complete all the blanks. On the line regarding previous application for Capitular Degrees, cross out "has" or "has not" to make the statement correct.

Show the amount of the fee collected. It may be either the fee to accompany the petition or the entire fee for the Capitular Degrees, whichever the candidate prefers to attach to the petition.

Always remind the candidate to sign his full (including middle) name. Date petition when signed.

If petition comes to the Secretary without a date, the Secretary should immediately affix the current date.



Petition of _____

FOR THE DEGREES IN _____ Chapter No. _____

Received and Referred _____
(Day – Month – Year)

to committee composed of

Elected/Rejected _____
(Day – Month – Year)



REPORT ON PETITION FOR THE DEGREES

To the Excellent High Priest and Companions of:

_____ Chapter No. _____ R.A.M. of Michigan.

The Committee to whom was referred the petition, have made the necessary and proper inquiries regarding the character and standing of the petitioner, and his fitness to become a member of this Chapter. We find that the representations made by the Petitioner in his petition are true to the best of our knowledge and belief.

His company and associates are not of a character that would bring discredit upon the order.

The result of our investigation _____ being of a satisfactory nature, we recommend that his petition be _____ granted.

Dated _____

Signed _____

Committee

REPORT ON PETITION FOR THE DEGREES

The petition is to be transmitted or handed to the Investigating Committee immediately upon appointment of committee.

Upon completion of the investigation, the committee members should sign and date the form in the placed provided.

The Secretary will complete the filing information at the top and be sure to show the date "Elected/ Rejected" at the bottom. Cross out the appropriate statement to make the form ready correctly.

The petition should then be filed by the Secretary:

- 1st: In a file folder for easy reference.
- 2nd. In a file folder to be used in preparation of the Annual Report
- 3rd: (And FINALLY) in the permanent file of the Chapter.

Form 501 Explanation



**NOTICE OF ELECTION
TO RECEIVE DEGREES**

Hall of _____ Chapter No. _____
Royal Arch Masons

_____, Michigan

Dated _____

Brother _____

Dear Sir and Brother:

You are hereby notified that at a Stated Convocation of _____ Chapter No. _____, R.A.M. held on _____, you were elected to receive the degrees conferred in this Chapter. This election will hold good for one year. A Convocation will be held for the purpose of conferring the degree of _____. The Degrees will be conferred at _____ Chapter No. _____ located at _____.

You are hereby requested to be present at said Convocation. Whereof fail not.

Fraternally yours,

_____, Secretary

Address _____ City, State, Zip _____

Phone _____ Email _____

If you are unable to attend, please contact the Secretary at _____ immediately.



NOTICE OF REJECTION

Hall of _____ Chapter No. _____
Royal Arch Masons

_____, **Michigan**

Dated _____

Brother _____

Dear Sir and Brother:

You are hereby notified that at a Stated Convocation of _____ Chapter No. _____, R.A.M. held on _____, by a vote of said Chapter, your petition for the Chapter Degrees was rejected and the application fee of \$ _____ is hereby returned to you.

Under our laws, you may renew your petition to this Chapter at any stated convocation, but to no other Chapter under two years from this date, without release of personal jurisdiction by this Chapter.
By order of the High Priest.

Fraternally yours,

(Seal)

_____, Secretary

Address _____ City, State, Zip _____

Phone _____ Email _____

If you have any questions, please contact the Secretary.

NOTICE OF ELECTION TO RECEIVE DEGREES

(Form 502)

This notice is to be mailed to the candidate as soon after election as the date has been set for conferring the Mark Master Mason Degree.

Form 502 Explanation

NOTICE OF REJECTION

(Form 503)

This notice should be mailed to the candidate immediately after the Convocation at which this petition has been rejected.

If there is reason to believe that the petition might be accepted at a later convocation, a new petition form should be enclosed for his re-petitioning.

Form 503 Explanation



NOTICE OF COURTESY DEGREES CONFERRED

Hall of _____ Chapter No. _____
Royal Arch Masons

_____, Michigan

Dated _____

To the Secretary of _____ Chapter No. _____ Royal Arch
Masons:

Your Chapter is hereby notified that at a Special Convocation(s) of
_____ Chapter No. _____ Royal Arch Masons, Brother
_____, a petition of your Chapter, received the following degrees
at your request:

Mark Master _____ Past Master _____

Most Excellent Master _____ Royal Arch _____

By order of the High Priest.

Fraternally yours,

(Seal)

_____, Secretary

Address _____ City, State, Zip _____

Phone _____ Email _____

Forward this form to Candidate's Chapter Secretary following completion of degrees.

Receiving Chapter Secretary must read at the next Stated Convocation following receipt and note same in minutes thereof.



PETITION FOR AFFILIATION ON DEMIT OR GRAND CHAPTER CERTIFICATE

To the High Priest and Companions of _____ Chapter No. _____,
Royal Arch Masons of Michigan

The undersigned, a Royal Arch Mason, formerly a member of _____ Chapter No. _____ R.A.M. under the jurisdiction of the Grand Chapter of _____ and a member of _____ Lodge No. _____ (A)F&AM at _____ under the jurisdiction of the Grand Lodge of _____, respectfully petitions to be admitted a member of your Chapter.

His residence address is _____, City of _____, County of _____, State of Michigan.

His occupation is _____.

He was born in _____ State of _____ on the _____ day of _____, _____.

He received the Master Mason degree in _____ Lodge No. _____, State of _____ on the _____ day of _____, _____.

He received the degrees of Mark Master on _____, Past Master _____, Most Excellent Master _____, and Royal Arch _____ in _____ Chapter No. _____, at _____ in the State of _____.

Printed _____

Signed _____

(Applicant must not use initials, but sign full name)

Address _____ City, State, Zip _____

Phone _____ Email _____

Dated _____

(Day – Month – Year)

Recommended by:

Comp. _____

Comp. _____

Comp. _____

**PETITION FOR AFFILIATION ON DEMIT
OR GRAND CHAPTER CERTIFICATE
(Form 506)**

This form isn't to be confused with Form 513, which is always to be used when a Royal Arch Mason transfers from one Michigan Chapter to another.

Form 506 is to be used by a Companion seeking to re-affiliate after a lapse of membership from a Chapter that has had its Charter arrested or surrendered, and said Companion holds a Certificate of Good Standing (Form 505) from Grand Chapter.

Application by a Companion, who doesn't hold a Certificate of Good Standing, must make said application through the Grand Secretary's Office of the Grand Chapter.

This form is also to be used when a Companion from another Grand Jurisdiction wishes to affiliate with a Michigan Chapter on a Demit issued by his Chapter. In this case, a certified Demit from his Chapter must accompany Form 506.

Form 506 Explanation



**REPORT ON PETITION FOR AFFILIATION
ON DEMIT
OR GRAND CHAPTER CERTIFICATE**

To the High Priest and Companions of _____ Chapter No. _____,
Royal Arch Masons of Michigan

The committee to whom was referred the petition of Companion _____ for membership, have made the necessary and proper inquiries regarding the character and standing of the petitioner, and his fitness to become a member of this chapter.

We find that he is now a member of _____ Lodge No. _____
(A)F&AM, located at _____.

That his company and associates are _____ of a character that will not bring discredit upon the order.

The result of our investigation _____ being of a satisfactory nature, we commend that his petition _____ be granted.

Dated _____

Signed _____

(Committee)



NOTICE OF ELECTION TO MEMBERSHIP

Hall of _____ Chapter No. _____
Royal Arch Masons
_____, Michigan

Dated _____

Brother and Companion _____

You are hereby notified that at a Stated Convocation of _____ Chapter No. _____ R.A.M. held on _____, you were elected to membership in this Chapter on your demit or certificate.

You are hereby requested to be present at the next Convocation of this Chapter to sign the by-laws to complete your membership.

By order of the High Priest.

(Seal)

Fraternally,

_____, Secretary

Address _____ City, State, Zip _____

Phone _____ Email _____

(To be mailed to Companion after election to membership)



PETITION FOR PLURAL MEMBERSHIP

To the High Priest and Companions of _____
Chapter No. _____, Royal Arch Masons of Michigan

The subscriber, a Royal Arch Mason, and now a member of _____ Lodge No. _____, under the jurisdiction of the Grand Lodge of _____ also a member of _____ Chapter No. _____ under the jurisdiction of the Grand Chapter of _____ (and if a member of any more Chapters, state all of the Chapters of which you are a member) respectfully petitions for plural membership in your Chapter. If found worthy, he pledges himself to a cheerful obedience of your By-laws and the ancient usages of Royal Arch Masonry.

His occupation is _____.

His address is _____ City of _____, State of _____.
He was born in _____, State of _____ on the _____ day of _____, A.D. _____.

He received his Symbolic Degrees in _____ Lodge No. _____ in the State of _____ as follows:

Initiated Entered Apprentice _____; Passed to a Fellowcraft _____; Raised a Master Mason _____.

He was advanced to a Mark Master on _____; Elected a Past Master _____; Received and acknowledged a Most Excellent Master on _____; Exalted a Royal Arch Mason on _____ in _____ Chapter No. _____ located at _____, State of _____.

Printed Name _____

Signed _____

(Application must not use initials, but sign full name)

Address _____ City, State, Zip _____

Phone _____ Email _____

Dated _____

(Day – Month – Year)

Recommended by:

Comp. _____

Comp. _____

PETITION FOR PLURAL MEMBERSHIP

This form is to be used when a Companion desires to become a member of a Chapter in the area in which he resides without forfeiting membership in a Chapter in which he holds current membership. It should be noted that Section 244 of the Michigan Red Book provides that the full waiting period of thirty days, or one calendar month must elapse between petition and election, and that adequate opportunity must be afforded the Chapter or original membership to approve or object.

Form 509 Explanation

REPORT ON PETITION FOR PLURAL MEMBERSHIP

This petition should receive the immediate and careful consideration of the committee, INCLUDING INQUIRY OF THE MOTHER CHAPTER. This inquiry is to be made by use of Form 512, and is the responsibility of the Chapter Secretary, under supervision of the committee.

Form 510 Explanation

NOTICE OF ELECITON TO PLURAL MEMBERSHIP

This notice should go to the petitioner immediately after his election to membership.

Form 511 Explanation

NOTICE TO CHAPTERS OF ELECTION TO PLURAL MEMBERSHIP

This notice should go to the Chapters in which the petitioner claims membership immediately after his election in the Chapter in which he seeks plural membership. Delay in mailing this notice could possibly interfere with the required reply in case there is objection from the mother chapter.

Form 512 Explanation



REPORT ON PETITION FOR PLURAL MEMBERSHIP

To the High Priest and Companions of _____
Chapter No. _____, Royal Arch Masons of Michigan

The Committee to whom was referred the petition of _____ for Plural
Membership, upon diligent inquiry, reports as follows:

The Companion is now a member of _____ Lodge No. _____
under the jurisdiction of the Grand Lodge of _____, and is also a member of
_____ Chapter No. _____, under the jurisdiction of the Grand Chapter of
_____.

The Committee has reviewed the Petition of said application and recommends that his request be
granted/rejected (cross off one).

All of which is respectfully submitted.

Signed _____

(Committee)

Dated _____ A.D. _____



NOTICE OF ELECTION TO PLURAL MEMBERSHIP

Hall of _____ Chapter No. _____
Royal Arch Masons

_____, **Michigan**

Dated _____

Companion _____

You are hereby notified that at a Stated Convocation of _____ Chapter No. _____, you were elected to Plural Membership in this Chapter and notice is being sent to Chapter(s) to which you now belong; and after one lunar month shall have elapsed and this Chapter does not receive notice that you are indebted, or under charges, or that a Companion the chapter to which you now belong has expressed his intention to prefer charges against you, you may consummate your Plural Membership in this Chapter by signing the By-laws.

Failure to sign the By-laws within three months after your election will render the election void.

Fraternally,

(Seal)

Secretary

Address _____ City, State, Zip _____

Phone _____ Email _____

The next Stated Convocation of this Chapter is to be held on _____ (Day)
_____ (Date).



NOTICE TO CHAPTERS OF ELECTION TO PLURAL MEMBERSHIP

Hall of _____ Chapter No. _____
Royal Arch Masons

_____, Michigan

Dated _____

To the High Priest and Companions of
_____ Chapter No. _____,
Royal Arch Masons of Michigan

You are hereby notified that at a Stated Convocation of _____
Chapter No. _____, Companion _____, who stated that he was a
member of good standing in your Chapter was elected to Plural Membership in this Chapter,
and has been advised that unless we are informed within a lunar month that he is indebted to
your Chapter, or under charges, or that a Companion of your Chapter has expressed his intention
to prefer charges against him, he may consummate his Plural Membership in this Chapter by
signing the By-laws.

Fraternally,

(Seal)

Secretary

Address _____ City, State, Zip _____

Phone _____ Email _____



PETITION FOR CHANGE OF MEMBERSHIP BY TRANSFER TO ANOTHER MICHIGAN CHAPTER

To the High Priest and Companions of _____ Chapter No. _____,
Royal Arch Masons of Michigan

The subscriber, a Royal Arch Mason, and now a member of _____ Chapter No. _____, under the jurisdiction of the Grand Chapter of Michigan and of _____ Lodge No. _____ under the jurisdiction of the Grand Lodge of _____, respectfully petitions for membership in your Chapter by transfer. If accepted, he pledges himself to a cheerful obedience to you by-laws and the ancient usages of Masonry.

His residence is _____, City of _____, State of _____, and his occupation is _____.

He was born in _____, County of _____, State of _____, on the _____ day of _____, _____.

He received the degree of Master Mason in _____ Lodge No. _____ located at _____, under the jurisdiction of the Grand Lodge of _____ on the _____ day of _____, A.D. _____.

He received the degrees of

Mark Master _____ Past Master _____

Most Excellent Master _____ Royal Arch _____

In _____ Chapter No. _____ at _____, State of _____.

Printed _____

Signed _____

(Full name, do not use initials)

Address _____ City, State, Zip _____

Phone _____ Email _____

Dated _____

Recommended by

Comp. _____

Comp. _____

This is the **TRANSFER** petition to be used between Chapters in the Jurisdiction. It is likely that the candidate will be unable to supply the information regarding dates of receiving degrees, and this will be obtained from the Secretary of the originating Chapter when he submits Form 517 **Transfer Certificate**.



REPORT ON PETITION FOR TRANSFER OF MEMBERSHIP

To the High Priest and Companions of _____ Chapter No. _____,
Royal Arch Masons of Michigan

The Committee to whom was referred the petition of Companion _____ for transfer of membership, have made the necessary and proper inquiries regarding the character and standing of the petitioner, and his fitness to become a member of this Chapter. We find that the representations made by the Petitioner in his petition are true to the best of our knowledge.

We find that he is now a member of _____, Lodge No. _____ (A)F&AM located at _____ under the jurisdiction of the Grand Lodge of _____.

That he is now a member of _____ Chapter No. _____ R.A.M. located at _____ under the jurisdiction of the Grand Chapter of Michigan.

His company and associates are not of a character that will bring discredit upon the order.

The result of our investigation _____ being of a satisfactory nature, we recommend that his petition _____ be granted.

Signed _____

Dated _____



APPLICATION FOR TRANSFER CERTIFICATE

To the High Priest and Companions of _____ Chapter No. _____,
Royal Arch Masons of Michigan

The subscriber, a member of your Chapter, desiring to transfer his membership to _____
Chapter No. _____, located at _____, Michigan has applied to said Chapter for membership
therein, and if elected, he prays that a transfer certificate may be granted him for the purpose of consummating such
change of membership.

Dated _____ A.D. _____ Signed _____

Address _____ City, State, Zip _____

Phone _____ Email _____

(To be signed at same time as Form 513 Petition for Change of Membership, attached to Form 516, and is forwarded
to the Chapter to which Applicant belongs. It is the Candidate's request to his Chapter for a transfer)

Form 515 A Part of No. 513 for Transferring Membership

8/24/2001



NOTICE OF ELECTION TO MEMBERSHIP

To the High Priest and Companions of _____ Chapter No. _____,
Royal Arch Masons of Michigan

Your Chapter is hereby notified that Companion _____, claiming membership in your
Chapter, has applied for affiliation in and transfer of membership to _____ Chapter
No. _____ located at _____, Michigan and his petition has been accepted by a unanimous
vote of said Chapter. His application for a Transfer Certificate accompanies this Certificate of Election.

Please notify this Chapter as soon as possible of your actions in this matter.

Dated at _____ this _____ day of _____

(Seal) Secretary _____ Address _____

_____ City, State, Zip _____

Phone _____ Email _____

Do note separate from Form 515. This is the Chapter notice to the original Chapter that a request for Transfer has been approved.

Form 516 A Part of 513 for Transferring Membership

8/24/2001



TRANSFER CERTIFICATE FOR CONSUMMATING MEMBERSHIP IN ANOTHER MICHIGAN CHAPTER

To the High Priest and Companions of _____ Chapter No. _____,
Royal Arch Masons of Michigan

GREETINGS:

This is to certify that Companion _____, a Royal Arch Mason in good standing in _____ Chapter No. _____ located at _____, Michigan, and not under charges nor indebted to his Chapter, is by his own request, granted this transfer certificate for the purpose of becoming a member of your Chapter, the same to become operative on this _____ day of _____, the date of his release from membership in this Chapter, and the beginning of his membership in your Chapter.

He received the degree of Master Mason in _____ Lodge No. _____ located at _____, under the jurisdiction of the Grand Lodge of _____ on the _____ day of _____, A.D. _____.

He received the degrees of Mark Master on _____, Past Master on _____, Most Excellent Master on _____, and Royal Arch on _____, in _____ Chapter No. _____ at _____, State of Michigan.

In testimony whereof, the High Priest and Secretary of _____ Chapter No. _____, have hereunto subscribed their names and affixed the Seal of their Chapter this _____ day of _____.

(Seal)

High Priest _____

Secretary _____

NOTE TO SECRETARY: This certificate is **not** given to the Companion whose name appears therein, but **must be sent** to the Secretary of the Chapter of which the Companion seeks to become a member.

(This form is to be completed by the Secretary of the original Chapter, and forwarded to the Secretary of the Chapter to which the Companion has requested transfer. At this time, the Capitular history of degrees conferred should be typed on the back of the form that the Secretary of the receiving Chapter may have this information. The date shown on the Transfer Certificate is the date of official Transfer to be used by both Secretaries when reporting this transaction on their Annual Return.)



PETITION FOR WITHDRAWAL CERTIFICATE

To the High Priest and Companions of _____
Chapter No. _____, Royal Arch Masons of Michigan

The undersigned represents that he is a Royal Arch Mason in good and regular standing in _____ Chapter No. _____, and is clear on the books in said Chapter, and is desirous of withdrawing from Capitular Masonry, and hereby respectfully petitions that his name be dropped from the Roll of Membership of said Chapter, and that a Withdrawal Certificate be issued to him stating that he has voluntarily relinquished all claims to any of the rights and benefits of Royal Arch Masonry, the reason being

Printed _____

Signed _____

Address _____ City, State, Zip _____

Phone _____ Email _____

Dated this _____ day of _____

(This request is frequently made by letter, in which case the use of the form may be omitted. It is to be noted that the request covers withdrawal while residing within the jurisdiction, and is different from a demit to go out of State.)



WITHDRAWAL CERTIFICIATE

THIS IS NOT A DEMIT, AND CARRIES WITH IT NO MASONIC STANDING

THIS IS TO CERTIFY that _____, a member in good standing of _____ Chapter No. _____ Royal Arch Masons, under the jurisdiction of the Grand Chapter of Michigan, having discharged all indebtedness against him and being free from all charges, is hereby, at his own request, and has voluntarily relinquished all claims to any of the rights and benefits of Royal Arch Masonry has been granted a withdrawal certificate.

Reason given _____

In testimony whereof, this certificate is granted him, and the High Priest and Secretary of the said Chapter have hereunto subscribed their names and affixed the Chapter Seal at _____ this _____ day of _____ in the year _____.

(Seal)

High Priest _____

ATTEST:

Secretary _____

(This is not a Demit, but a Withdrawal, while living within the State. It carries no Masonic standing, and the holder must petition for Reinstatement when desiring to re-affiliate. Presentation of this Certificate is not sufficient.)



EMERITUS LIFE MEMBERSHIP CERTIFICATE

*TO ALL ROYAL ARCH MASONS WHERESOEVER DISPERSED THROUGHOUT THE
WORLD*

We, the High Priest, King, and Scribe of _____ Chapter No. _____ Royal Arch Masons,
constituted under the Charter from the Grand Chapter of Royal Arch Masons of Michigan, and located at _____, Michigan

Do certify that at a Stated Convocation of said Chapter held on the _____ day of _____ A.D. _____, having in
consideration the long and distinguished services rendered to the Craft by our venerable Companion

a member of said Chapter in good standing, who has signed his name on the margin hereof, and who was born on the _____ day
of _____, A.D. _____, who was raised to the Sublime Degree of Master Mason on the _____ day of _____, A.D.
_____, who was exalted to the Royal Arch Degree on the _____ day of _____, A.D. _____, who has been an affiliated
Royal Arch Mason for thirty years and has been, during that time, distinguished for zeal and fidelity to the Craft, as a token of
appreciation and affection, the Chapter did, by vote, create the same Worthy Companion

A LIFE MEMBER

of said Chapter, and we certify that so long as he remains a member in good standing in a Masonic Lodge, (A)F&AM, he is entitled
to recognition and honor as such and to all the rights and benefits to such status according to law.

(Seal)

In Testimony Whereof, we have hereunto subscribed
our Names and caused the seal of our said Chapter to be
hereto affixed the day and year first above written.

ATTEST

High Priest _____
King _____
Scribe _____
Secretary _____

(This form is an older style Certificate. The Grand Secretary has available a four color LIFE MEMBERSHIP CERTIFICATE that is more attractive and makes a fine presentation Certificate. Either of these forms will be found on the current Price List of Supplies and may be ordered accordingly. Like the Honorary Membership Certificate, it should be presented at a dinner or special occasion, and the Grand Secretary should be advised as to the date needed).



NOTIFICATION OF DUES

Hall of _____ Chapter No. _____ Royal Arch Masons
_____, Michigan Dated _____

Dear Sir and Companion:

I have been instructed by _____ Chapter No. _____,
Royal Arch Masons, to notify you that the amount of your dues is now \$_____ for the upcoming Capitular
Year of _____.

You will please enclose or hand the amount to me at your earliest convenience.

Fraternally,

(Seal)

_____ Secretary

Address _____ City, State, Zip _____

Phone _____ Email _____

Sec. 228 Dues

A. The by-laws of each Chapter shall fix the sum to be annually paid by each member, thereof, as dues to the Chapter plus any additional Grand Chapter and General Grand Chapter dues, fees, and assessments.

B. Every member of the Chapter, including Plural Members (except the Secretary, Honorary Members, Life Members, and those whose dues shall have been remitted) shall pay annually to the Secretary the amount so fixed as dues to the Chapter, which shall be due and payable January 1st each year in advance. Members exalted or affiliated within the first quarter are amenable for dues for the entire year; within the second and third quarters, for half year; during the fourth quarter, for quarter year. Provided that the dues of a Companion admitted by Certificate of Transfer shall begin to run at the same time provided in paragraph "B" of Section 246 of Grand Chapter Regulations (1961).

Section 211 The Secretary and His Dues

D. 1. To collect from the members who, to the best of his knowledge, are in good standing in a regular Masonic Lodge, the annual dues to the Chapter, issuing to each member such receipt certificate as may be authorized by Grand chapter, such receipt to bear the seal of the Chapter.

D. 2. To mail to each member, together with the notice of Annual Election, a statement of his dues account; and to all members owing dues, not later than the first of September and the 15th of October, he shall send second and third notices respectively. A copy of this paragraph shall be printed on the back of said notices or otherwise included with the notices. Not later than the Convocation in January, he shall furnish the High Priest and Delinquent Dues Committee with the names of all members owing dues who shall proceed as directed in paragraph 5 of Section 209-C.

This form is available from the office of the Grand Secretary, and may be used by any Chapter Secretary. However, a Chapter may have its own notices printed.



CHARGES FOR NON-PAYMENT OF DUES

To the High Priest and Companions of _____
Chapter No. _____, Royal Arch Masons of Michigan

The undersigned Scribe of said Chapter, in performance of his official duties, hereby solemnly charges Companion _____, a member of said Chapter, with unmasonic conduct as follows:

Specification First: That he, the same Companion _____ has neglected to pay his annual dues to said _____, Chapter No. _____ for _____ years last past and still does neglect to pay said dues or any part thereof, contrary to the laws of the Royal Craft in this State.

Specification Second: That the said Companion was duly notified of the amount of his dues to said Chapter, attested by the Secretary thereof, on the _____ day of _____, _____ and notified to pay the same and being so notified, he, the said Companion _____ did not answer said notice, or show cause why he did not.

All of which is in violation of his obligation, and it is, therefore, demanded that the said Companion _____ be dealt with according to the Constitution, Laws, Edicts, and Regulations of the Grand Chapter of Royal Arch Masons of Michigan and that Masonic discipline be exercised upon him if said charges shall be sustained.

Dated this _____ day of _____, A.D. _____

Scribe _____

(This is the last report in the collection of dues. When necessary, charges should be preferred at the April Stated Convocation, since the Companion is entitled to 45 days notice. Form 527 is to be prepared immediately following the April Stated Convocation and mailed within five (5) days thereof, if trial is to be held at the June Stated Convocation, prior to the end of the Capitular Year.)



SUMMONS TO APPEAR

Chapter _____ Chapter No. _____,
Royal Arch Masons of Michigan

To Companion _____

You are summoned and required to appear at the Stated Convocation of _____
Chapter No. _____ Royal Arch Masons, to be held at the Chapter Room at
_____, County of _____, State of Michigan, on the _____
day of _____, A.D. ____ at _____ o'clock p.m. then and there to answer the
charges and specifications now on file against you in said Chapter; a true copy of which charges and specifications
is hereunto annexed.

Dated _____, _____

By order of the Chapter

(Seal)

Secretary _____

Rendering a payment of all bad dues owing will be just cause to drop all charges against said Companion.

(This form is to accompany the copy of the Charges (Form 427) to be mailed to the Companion within five (5)
days following the April Stated Convocation.



NOTIFICATION OF SUSPENSION

Hall of _____ Chapter No. _____ Royal Arch Masons
_____, Michigan

Dated _____

M _____

Dear Sir and Companion:

You are hereby notified that at a Stated Convocation of _____ Chapter
No. _____ held _____, by a vote of said Chapter you were indefinitely
suspended from all the rights and benefits of Capitular Masonry and from membership in said Chapter
for _____

By order of the High Priest

Fraternally,

(Seal)

_____ Secretary

Address _____ City, State, Zip _____

Phone _____ Email _____

(This form will be issued by the Chapter Secretary when a Companion has been suspended by vote of the Chapter at any Stated Convocation. In each case, the charges as shown by the Chapter minutes are to be detailed after the word "for".)



PETITION FOR RESTORATION

To the High Priest and Companions of _____
Chapter No. _____, Royal Arch Masons of Michigan

The subscriber to this petition respectfully represents that he was formerly a member of your Chapter.

That on _____ he was indefinitely suspended from all rights and benefits of Masonry and from membership in your Chapter for NON-PAYMENT OF DUES.

That he has now liquidated his indebtedness to your Chapter and is now desirous of being restored to all his former rights and benefits in Masonry, and to his membership in your Chapter, and hereby promises and declares upon his honor, and the obligation heretofore assumed, that if such restoration shall be granted to him, he will ever yield a cheerful obedience to all the laws, rules, and regulations, requirements, and customs of this honorable fraternity.

Wherefore, he respectfully and fraternally prays your Chapter to restore him to said Masonic rights, benefits, and membership as aforesaid.

Signed _____

Recommended by

Comp. _____

Comp. _____

Dated _____



CHARGES FOR NON-PAYMENT OF DUES

To the High Priest and Companions of _____
Chapter No. _____, Royal Arch Masons of Michigan

The subscriber to this petition respectfully represents that he was formerly a member of your Chapter.

That on _____ he withdrew from all rights and benefits of Capitular Masonry and from membership in your Chapter.

That he was not indebted to your Chapter at time of withdrawal, and is now desirous of being restored to all his former rights and benefits in Masonry, and to his membership in your Chapter, and hereby promises and declares upon his honor, and the obligations heretofore assumed, that if such restoration shall be granted to him, he will ever yield a cheerful obedience to all the laws, rules, and regulations, requirements and customs of this honorable fraternity.

Wherefore, he respectfully and fraternally prays your Chapter to restore him to said Masonic rights, benefits, and membership as aforesaid.

Signed _____

Address _____ City, State, Zip _____

Phone _____ Email _____

Recommended by

Comp. _____

Comp. _____

Dated _____



NOTIFICATION OF SUSPENSION

Hall of _____ Chapter No. _____ Royal Arch Masons
_____, Michigan

Dated _____

Companion _____

You are hereby requested to attend a Stated/Special* Convocation of this Chapter to be held on the
____ day of _____, ____.

This Convocation is called for the purpose of _____

By order of the High Priest

(Seal)

Secretary _____

Address _____ City, State, Zip _____

Phone _____ Email _____

*Cross off one not wanted.

(There are various forms that a notice of Convocation can take. This form is available from the Office of the Grand Secretary. Many Chapters use a postcard printed notice. Others have a monthly bulletin. Good attendance requires notice to the Companions, and a Chapter not having any form of notice might well secure a supply of this form).



HONORARY MEMBERSHIP CERTIFICATE

TO ALL ROYAL ARCH MASONS WHERESOEVER DISPERSED THROUGHOUT THE WORLD

We, the High Priest, King, and Scribe of _____ Chapter No. _____

Royal Arch Masons, constituted under the Charter from the Grand Chapter of Royal Arch Masons of Michigan, and located at _____, Michigan

Do certify that at a Stated Convocation of said Chapter held on the _____ day of _____ A.D. _____, having in consideration the long and distinguished services rendered to the Craft by our venerable Companion _____, a member of _____ Chapter No. _____, located at _____, as a token of our appreciation and affection, the Chapter did, by vote, create the said worthy Companion

AN HONORARY MEMBER

of said Chapter, and we certify that he is for the term of his natural life, entitled to recognition and honor as such.

(Seal)

In Testimony Whereof, we have hereunto subscribed our Names and caused the seal of our said Chapter to be Be hereto affixed the day and year first above written.

ATTEST

High Priest _____

King _____

Scribe _____

Secretary _____