

**Grand Chapter
Royal Arch Masons of
Michigan**

Reception of DDI

Ceremony for Receiving the District Duty Instructor

- HP:
 - (*)
 - Companions, please be clothed and in order, officers take your stations for opening a Chapter of Royal Arch Masons. Companion Captain of the Host.
- COH:
 - *Arise*
 - *Face the HP*
 - Excellent High Priest (NO !)
- HP:
 - Are you sure that all present are Royal Arch Masons?
- COH:
 - *After assuring himself*
 - A am sure Excellent (!), that all present are Royal Arch Masons
- Sent:
 - (* * *)
- RAC:
 - *Arises and faces the HP*
 - Excellent High Priest (!)
- HP:
 - Companion Royal Arch Captain.
- RAC:
 - There is an alarm at the outer door of the Chapter Room.
- HP:
 - Hail the cause of the alarm?

- RAC:
 - Goes to the door and opens it
 - What is the cause of the alarm?
- Sent:
 - Excellent Companion _____, District Deputy Instructor of District _____ of the Grand Chapter of Royal Arch Masons of Michigan (“and his Staff” if others are with him) wishes to be admitted and received.
- RAC:
 - Closes door and immediately returns to his station and faces the HP
 - Excellent High Priest (!)
- HP:
 - Companion, Royal Arch Captain.
- RAC:
 - The alarm was caused by *(the RAC repeats what the Sentinel reported to him at the door)*
- HP:
 - Companions Captain of the Host and Royal Arch Captain *(the COH rises – No (!))*
 - *Repair to the door of the Chapter, admit, and escort the DDI and his Staff to the Altar.*
 - *The COH will immediately repair to the outer door.*
 - *The RAC will be there when he arrives and have the door open. The COH will invite the DDI and others into the Chapter Room. The DDI and his staff WILL BE IN PROPER ORDER, when the COH arrives at the door. There is no need for the COH, or the RAC to leave the room. The COH faces East and begins marching directly to the East. As he does, the HP calls everyone up with 3 gavel raps. The 3 veilsmen take one step forward and give the sign of fidelity. As the COH arrives at a point about 3 feet west of the Altar, he does left face and marches north to a point where the entire “staff” can be evenly spaced west of the Altar. He should pause long enough for the RAC to get to his final position. The entire line should then face east together. As soon as the DDI enters the Chapter, the RAC closes the door and falls in line. The COH waits while the “staff” salutes the flag and gives the sign of a Royal Arch Mason. He then proceeds as follows”)*

- COH:
 - Excellent High Priest,
 - It gives me great pleasure to introduce to you and through you to the members of our Chapter, Excellent Companion _____, District Deputy Instructor of District Number ___ of the Grand Chapter of Royal Arch Masons of Michigan and his staff.
 - *The DDI should give the sign of fidelity with a slight bow – NO STEP)*
- HP:
 - Companion COH
 - Escort the District Deputy Instructor to the East.
 - *The DDI take one step back, does a left face and waits for the COH to come to him. The COH extends his right arm to the DDI and then escorts him to the East by way of the north side of the Chapter Room. As the DDI begins to ascend the dias, the COH returns to his station. The HP should extend the DDI his right hand and politely greet him as he ascends. When the DDI has ascended and faces west, the HP proceeds as follows:*
- HP:
 - Companions
 - Assist me in extending the Grand Honors of Masonry to our District Deputy Instructor by 3 times 3, taking your time from the Captain of the Host.
- COH:
 - *The COH takes one step forward and faces the west and begins the Grand Honors. The DDI gives the sign of fidelity with his head slightly bowed. When Grand Honors are complete, the COH returns to his station, the DDI drops his hand, and*
- DDI:
 - Thank you Companions.
- HP:
 - Greets the DDI and extends to him the gavel.
- DDI:
 - Seats the Chapter
 - Introduces his staff
 - May make remarks
 - Returns the gavel to the HP and instructs him to continue with the business at hand.
- RAC:
 - *Should be seated when the DDI seats the Chapter*